

## **EuroSEAS Conference | Oxford | 16—18 August 2017**

### **Online registration and payment for the EuroSEAS Conference 2017**

If your paper has been accepted by your panel convener, you can register by considering the following instructions:

#### **Registration**

- Go to the registration part of the EuroSEAS website: <http://euroseas.org/conference-user/pre-registration>
- Please fill in your email address. You will receive an automatic email with a password which you have to use next time you log in.
- If you were pre-registered by your panel convener, then please don't fill in your email address again, but use the login and password you received by an automatic email. If you are not sure if you have been pre-registered by your panel convener, then please contact your convener or the EuroSEAS organization.
- Please fill in the correct data (panel, your role as a participant etc.). If you want to add changes to your registration later, then choose the '**Save and finish registration later**' button. In this way you can change your data afterwards.
- If your data is complete, then use the '**Confirm and finish registration**'. After you have chosen this option, it is not possible anymore to change your data afterwards. So only use this button when all your data is complete.
- You can check your data through your **Personal Page**. Don't forget to log out after you have saved your registration. With the password you have received you can log in anytime to check or change your data or to add new information.
- When all your data is complete, you can continue with the online payment.

Your participation in the conference will only be confirmed by the organization after payment of the appropriate registration fee.

#### **Deadlines**

- 1 February 2017: Deadline Early Bird fee
- 15 May 2017: Deadline submission paper proposals.
- 31 May 2017: Overall registration & payment deadline when organizing a panel and/or presenting a paper.
- After 31 May 2017 it is still possible to register and finalize the payment if you wish to join the conference without presenting a paper.

Thank you for your kind attention!

Best wishes,

The EuroSEAS Panel Committee